

PINE BLUFF SADDLE CLUB BY-LAWS

ARTICLE I: *NAME AND OBJECTIVES*

Section 1: The name of this organization shall be **Pine Bluff Saddle Club Inc.**

Section 2: This shall be a non-profit organization.

Section 3: The objectives of this organization shall be:

- (a) The promotion of family unity.
- (b) To provide learning situations for the development of sportsmanship, leadership, and citizenship.
- (c) The promotion of club cooperation.
- (d) The promotion of equine recreation.

ARTICLE II: *MEMBERSHIP*

Section 1: Membership in this organization shall be open to all families and their dependent children, who are under 18 years of age and/or full time dependent students, who have paid their dues.

Section 2. Dues are \$48.00 each year per family; \$35.00 for a first time joining fee.

Section 3. New members must be sponsored by a club member and brought before the general membership for approval or be approved by three board members.

Section 4. Membership can be revoked by the general membership if that member is found not to be of good character.

Section 5. Membership carries the privilege of use of the club arena and grounds for practice. Members may bring guest but they can not ride.

Section 6. **All member are expected to help with the upkeep of the club property.**

Section 7. **All members are expected to help with the hosting of horse shows.**

Section 8. If a family / person who used to be a member of the Club wishes to rejoin and left in good standing, they may not be required to pay the first time joining fee.

ARTICLE III: ***OFFICERS, BOARD OF DIRECTORS, AND ELECTIONS***

Section 1. The elective officers of this club shall be **President, Vice-President, Secretary/Treasurer.**

Section 2. The **Board of Directors** shall consist of five members who are not on the executive committee.

Section 3. **Officers** and **Board of Directors** shall be elected annually by a simple majority of the quorum of active members present. A quorum shall be constituted by five members.

Section 4. Any member of the **Executive Committee** can be dismissed by the **President** if they fail to attend three regular meetings in a row.

Section 5. **Executive Committee** shall consist of **President, Vice-President, Secretary/Treasurer.**

Section 6. Any vacancy occurring in office shall be filled by the **Executive Committee.**

Section 7. Elections will be held in the September meeting with new officers taking office in October.

Section 8. Members must attend at least **five** regular monthly meetings in the fiscal year (October to September) to vote in the general election.
(*I found a copy of these rules with a handwritten notation stating: Members are only eligible to vote if they have attended ½ of the meetings or ½ plus 1 if an odd number of meetings. Amended 9/11/00*)

ARTICLE IV: ***DUTIES OF BOARD OF DIRECTORS***

Section 1. Duties of the **Board of Directors** shall be:

- (a) Vote in members of the club in emergency situations.
- (b) Only the **Board of Directors** can disband the club if called for by the general membership.
- (c) Impeach the **President**

- (d) Only the **Board of Directors** can remove the Club from the organization known as S.E.A.H.S.A. if called for by the general membership.

ARTICLE V: *DUTIES OF OFFICERS*

SECTION 1. Duties of the **President** shall be:

- (a) To preside at all meetings of the Club, using basic parliamentary procedure.
- (b) To appoint committees as deemed necessary.
- (c) To welcome and orient new members of the Club.
- (d) Represent the Club at all S.E.A.H.S.A. board meetings.
- (e) Report to the Club on S.E.A.H.S.A. board meetings.
- (f) Notify members if show has been canceled or moved to new location.
- (g) To make decisions in emergency situations on behalf of the Club.

Section 2. Duties of the **Vice-President** shall be:

- (a) To assist the President.
- (b) To perform the duties of the President, in the absence of that officer.
- (c) Represent the Club at all S.E.A.H.S.A. board meetings.

Section 3. Duties of the **Secretary/Treasurer** shall be:

- (a) To keep a full and correct record of all proceedings of the Club.
- (b) To have charge of Club correspondence.
- (c) To keep the roll and read the minutes at each meeting.
- (d) To make horse show programs.
- (e) To receive, hold, and pay out all monies of the Club as approved by the club.
- (f) To keep an accurate record of the receipts and expenditures of all funds.

ARTICLE VI: *MEETINGS*

Section 1. Regular meetings of this organization shall be held the 1st Monday of each month at 7:30 pm.

Section 2. Meetings of the club's officers shall be held as needed.

Section 3. Meetings of the **Board of Directors** shall be held as needed.

Section 4. Special meetings may be called by the **President**.

Section 5. Members of the **Executive Committee**, with the exception of the **President**, are allowed to make motions and vote on issues. The **President** will vote only in the event of a tie.

ARTICLE VII: *PROCEDURE*

Section 1. "Robert's Rules of Order, Revised" shall be the accepted authority in all matters pertaining to parliamentary procedure that are not specifically stated in the club's by-laws.

ARTICLE VIII: *AMENDMENTS*

Section 1. These By-Laws may be amended at any regular meeting of the Club by a two-thirds vote of the active members present as long as the proposed amendments have been presented to the Club at the previous regular meeting of the Club.